



**MINUTES OF THE STEERING GROUP TO HELD ON
MONDAY 24TH FEBRUARY 2020 COMMENCING AT 7PM
AT THE WESTWAY,
CHALDON ROAD, CATERHAM CR3 5TA**

Attendees: Jeremy Webster (JW)
Jenny Gaffney (JG)
John Cheetham (JC)
John Moffat (JM)
Cherie Callender (CC)
Richard York (RY)
Chris Windridge (CW)
Edward Howard (EH)
George Dennis (GD)
Mike Smith (MS)
Julian Palmer (JP)

Attendees Derek Stebbing (DS)
By telephone: Alison Eardley (AE)

Clerking: Maureen Gibbins (MG)

1. Introduction by JW

JW welcomed all to the meeting and introduced John Moffatt who is a new Councillor with Whyteleafe Village Council.

DS and AE were brought in to help craft the plan. Anna Cronin, from TDC, was introduced one year ago although was not attending the meeting.

The Examiner is impressed with the completion of the green space pro formas.

The purpose of the meeting is to look at 12 questions being posed and JW has drafted some questions and responses.

- A Statement of Common Ground needs to be agreed to show the Examiner that TDC and Steering Group are working together.

2. Apologies for Absence

None received

3. Agenda and Questions for the Public Examination (refer to notes on content attached to the email)

The Examiner has invited individuals which are detailed on the documents previously circulated and JW highlighted who the individuals are.

Main topics -

- Local Green Spaces - George Dennis supported by Alison Eardley
Worrying topic is the allotments and a substantial response has already been drafted by the social secretary of the Heath Road allotments.
Geoff Duck will respond re Dene field.
GD requested that TDC explain which LGS they are objecting to - **JW to liaise with TDC.**
- Housing Numbers - Mike Smith supported by Derek Stebbing
GD highlighted that in the depths of the TDC Local plan there are plans to remove Dene Field and Queens Park - **JW will feed back to Geoff Duck**
CoH keen to maintain sites
General discussion ensued regarding the green spaces and protected areas.
 - BID - Sue McGeown (only available in the morning) - CW has drafted a sheet response. **CW will forward to MG for circulation to all.**
- Berkeley Strategic has criticised the SEA. DS highlighted that the report, compiled by AECOM, was mandatory as the impact of the policies on the environment had to be considered. A green field sites which could have been in the green belt would have fallen foul of government, TDC etc.
- DS reported that the hearing will be a 'round table -informal session' and individuals can come and go as wish. No compulsion for anyone to stay all day apart from DS and JW. Only invited individuals are permitted to speak.
- Mary Mountain has offered to deal with the PR. Dial a Ride has been arranged to bring in attendees to eliminate the problem with parking.
- The chairman of Caterham & District Horticultural Society has received a call from Berkeley Strategic regarding provision of allotments is the company is permitted to build on the Roffes Lane site

- The Steering Group requested to know who will be representing TDC together with what they are challenging. **JW to follow up with Anna Cronin and request the response in writing.**

TDC has comment on 10-15 of the spaces, most harmless. Only ones which are more contentious are the allotments and ALMA Huntsmen Court flats. Filled in long pro forma and addressed all issues.

MG will provide the Information packs for the hearing – all the answers are in the template documents. Four copies of the pro formas will be available

Parish Councillors have huge responsibility to raise awareness in their areas.

JW went through the CCWNP Examiners hearing document

Nick Chisholm Batten of AECOM will be attending.

JW will no longer speak with NCB to ensure neutrality.

AE to draft a template to draft responses.

DS stressed that full account of Garden Village needs to be included as it includes the need of additional housing required.

No response on Local Plan as yet. Not just the Garden village but have changed opinion for tier 1 and tier 2.

MS to find written evidence. **(MG provided this to MS and JW).**

Anna Cronin has asked JW whether the Steering Group was ever given a Housing Target by TDC. MS said that in spite of request this has not been given. **MG** identified the notes of the relevant meeting at TDC and will forward to MS and JW.

JW and Anna Cronin are not in favour of changing the plan timescale. MS has undertaken some work on the housing figures for the revised period.

DS suggests new worked data is required in the 'back pocket'.

Plan 2018 – 2033 not 2015 – 2033.

The Steering Group will commit to a review of the NP when the Local Plan is adopted.

AC has confirmed that HSG06 is still within the green belt.

DS to provide an opening statement talk about aim was to conform with Government policy and Strategic Plan and emerging Local Plan.

5.2 new title -Brownfield in the title does suggest only brownfield table – **Housing land availability in the plan area.** Demarcation of green field sites identified.

Sources of data – 100% from TDC source and figures – **MS** to check regarding figures and revert to DS. From TDC annual monitoring reports. Housing data is never the same 2 weeks running. 5.2 has been updated to latest information available. Corrections suggested by DS are accepted. **To be circulated to all by JW.**

JW will make necessary amendments and return the document to Anna Cronin – agreed by all. Examiner requesting TDC and Steering Group to agree to the figures within Statement of Common Ground is only on the numbers.

4. Discussion on “Statement of Common Ground” to be agreed between the Steering Group and TDC

Statement of Common Ground – the draft circulated at the meeting, DS emphasised this must be returned to TDC as soon as possible and this was agreed by the whole meeting.

JW to get agreement from Anna Cronin at TDC that only LGS considered will be the ones in Reg 16 consultation.

JW to liaise with Paul Hooper regarding the website links. **These have been resolved following the meeting**

5. Further arrangements for the public examination

- Publicity – JW meeting with Mary Mountain regarding emailing; all Clerks to encourage all Councillors to attend.
- Latest news to be put in social media – JW following up. Only invitees can speak at the hearing. CW email list, Chaldon email list, Parish Clerks to follow up.
- What will TDC do to publicise event. Giuseppina Valenza to be requested to do press release. **MG**
- Documents required and number of copies – submission document; LGS data sheets; pull up banner,
- Refreshments – **MG to follow up**
- Laptops – to be available

- Display boards - JW to do
- Arranging seating - how many attendees expected and managing expectations of the public and the numbers that attend
- Parking - Dial a ride to provide transport regarding getting people to attend and to eliminate need for parking issues.
- MG/TDC to book alternative room

6. Working meetings required before the event

GDe and JW to meet

7. Next Steering Group meeting

Saturday 7th March - The Westway 9am to 10am