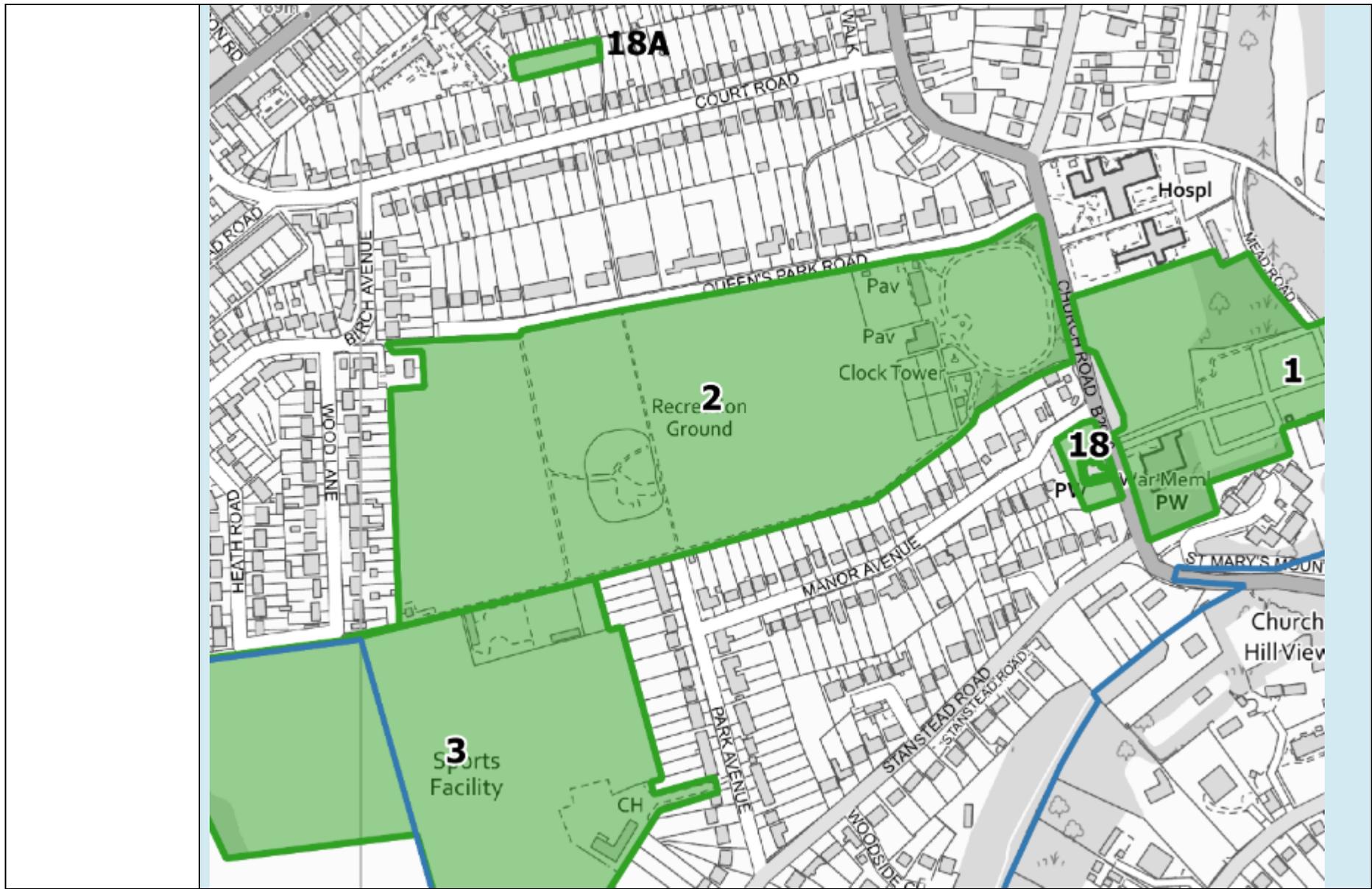


## Site Checklist for potential Local Green Space Site Assessment - Caterham, Chaldon and Whyteleafe Neighbourhood Plan

Please complete the checklist below (and provide all the relevant evidence) for each potential site to be considered as Local Green Space. Please complete the light blue fields:

1	<b>General Information</b>
1.1	<b>Name and address of the subject site</b> <i>Some sites have several names and all known names should be given</i>
	Queen's Park, Queen's Park Road Caterham, CR3 5RB
1.2	<b>Site location plan</b> <i>The plan can be at any scale but must show the location and boundaries of the site. Please indicate the scale.</i>
	Site 2 on the map below:



1.3	<p><b>Organisation or individual proposing site for designation</b>  <i>This will normally be a Town or Parish Council or a recognised community group</i></p>
	The CR3 Neighbourhood Plan Group
1.4	<p><b>Ownership of site if known</b>  <i>Information on land ownership can be obtained from the Land Registry. Some land parcels are not registered however local people may know the owner. Please provide details of lessees in addition, if leasehold.</i></p>
	It is thought to be owned by Tandridge District Council, who manage the site.
1.5	<p><b>Is the owner of the site aware of the potential designation?</b></p>
	Yes
1.6	<p><b>Does the owner support the designation?</b>  <i>Sites may be designated as Local Green Spaces, even if there are objections from the site owners</i></p>
	<p>Yes  Caterham School fully supports the proposed designation of Site 2 (Queens Park) as a LGS and considers that it meets all the criteria contained in NPPF paragraph 100.</p>
1.7	<p><b>Photographs of site</b>  <i>Insert below or include separately please.</i></p>
	

1.8	<p><b>Community served by the potential Local Green Space?</b>  <i>i.e. does the site serve the whole village/town or a particular geographic area or group of people?</i></p>
	<p>The park is centrally located within the urban area and primarily serves the residents of Caterham on the Hill.</p>
1.9	<p><b>Are there any barriers to the local community accessing the site from their homes?</b>  <i>e.g. railway line; main road</i>  <i>Possible evidence – a map to show any potential barriers and how those can be overcome.</i></p>
	<p>The park is surrounded on all sides by roads, however there are public footpaths on almost all sides enabling access as shown below:</p>  <p>(Map taken from Surrey County Council Interactive Map)</p>

2.0	<b>Planning History</b>
2.1	<b>Is there currently a planning application for this site, or part of it?</b> If planning permission has been permitted, could part of the overall site still be used as a Local Green Space?
	No
2.2	<b>Is the site allocated for development in the Local Plan? If allocated, could part of the overall site still be used as a Local Green Space?</b>
	No
3	<b>Size, scale and “local nature” of proposed Local Green Space</b>
3.1	<b>Area of proposed site?</b> <i>(hectares)</i>
	9.83 ha
3.2	<b>Is the proposed site “local in character”?</b> <i>e.g. does the site feel as though it is part of the local area? And why? How does it connect physically, visually and socially to the local area? What is your evidence?</i>
	Yes, this is a traditional park that was created for the community to commemorate Queen Victoria’s Diamond Jubilee in 1897. It is very accessible, bordered by housing on all sides, with mature trees around the edge.
3.3	<b>Is the site an “extensive tract of land”?</b> <i>(Extensive tracts of land cannot be designated as Local Green Space)</i> <i>e.g. how large is it in comparison to other fields; groups of fields; areas of land in the vicinity etc.? Does the site “feel” extensive or more local in scale?</i>
	No. The site is local in scale, and was designed to serve the local community as a place for leisure and recreation.
4	<b>Need for Local Green Space?</b>

4.1	<p><b>Is there a need for a local green space in this location?</b>  <i>e.g. is there a shortage of accessible greenspace in the area? Is there a village needs survey or parish plan that provides evidence of that need? Further information – Natural England (Accessible Natural Greenspace Standard)</i></p>
	<p>This is a landmark public park and a flagship outdoor space for the District and central to the identity of Caterham Hill. It provides an area of much valued green space in an otherwise densely urban area.</p> <p>Whilst currently protected by way of being located in the Green Belt, there is a possibility that Green Belt boundaries might be redrawn in the future and this space could lose that status. The LGS designation would maintain the space for perpetuity.</p>
5	<p><b>Evidence to show that “the green space is in reasonably close proximity to the community it serves”?</b></p>
5.1	<p><b>How far is the site from the community it serves?</b>  Is the site within 2km of the local community? Possible evidence – a map to show that distance</p>
	<p>The site is located within the community, with housing on all sides. This is shown on the maps above.</p>
6	<p><b>Evidence to show that the green area is “demonstrably special to a local community?”</b></p>
6.1	<p><b>Evidence of support from local community groups and individuals.</b>  <i>e.g. letters of support; petitions; surveys; and responses to Issues &amp; Options Consultations and Regulation 14 Consultations.</i></p>
	<p>Support at Reg 16 in responses.</p>
6.2	<p><b>Evidence of support from community leaders</b>  <i>e.g. letters of support from Ward Members; County Councillors; MP etc.</i></p>
	<p>Support for the Plan and its policies at Regulation 14 and 16.</p>
6.3	<p><b>Evidence of support from Parish or Town Council</b>  e.g. letter of support; Council minutes</p>

	The Neighbourhood Councils that make up the CR3 Neighbourhood Plan Group have all signed a letter of support for the Neighbourhood Plan and the policies within it. This includes support for the Local Green Space proposals.
6.4	<b>Evidence of support from other groups</b> <i>e.g. letters of support from organisations such as Campaign to Protect Rural England; local amenity societies; local schools etc</i>
	The Park has Fields in Trust status (since 2012): <a href="http://www.fieldsintrust.org/FieldSite/Queens-Park">http://www.fieldsintrust.org/FieldSite/Queens-Park</a>
7	<b>Evidence to show that the green area “holds a particular local significance, for example because of its beauty,” (if applicable)</b>
7.1	<b>Is this criterion relevant to this site? (Yes / No)</b>
	No
7.2	<b>Describe why the community considers that the site has a particular local significance for its beauty.</b>
7.3	<b>Site visibility</b> <i>Is it easy to see the site from a public place? Are there long-distance views of the site? Are there views of the site from any key locations?</i>
7.4	<b>Is the site covered by any landscape or similar designations?</b> <i>e.g. Area of Outstanding Natural Beauty; Conservation Area; Special Landscape Area</i>
7.6	<b>Is the site (or the type of site) specifically mentioned in any relevant landscape character assessments or similar documents?</b> <i>Further information – Natural England</i>

7.7	<b>Does the site contribute to the setting of a historic building or other special feature?</b>
7.8	<b>Is the site highlighted in literature or art?</b> <i>e.g. is the site mentioned in a well-known poem or shown in a famous painting?</i>
8	<b>Evidence to show that the green area “holds a particular local significance for example because of its historic significance” (if applicable)</b>
8.1	<b>Is this criterion relevant to this site? (Yes / No)</b>
	Yes
8.2	<b>Are there any historic buildings or remains on the site?</b> <i>e.g. listed buildings; scheduled ancient monuments; registered parks and gardens; war memorials; other historic remains or structures.</i> <i>Further information –English Heritage; local history society</i>
	The park was created for the community to commemorate Queen Victoria’s Diamond Jubilee in 1897.
8.3	<b>Are there any important historic landscape features on the site?</b> <i>e.g. old hedgerows; ancient trees; historic ponds or historic garden features</i> <i>Further information –English Heritage; local history society</i>
	No
8.4	<b>Did the site play an important role in the historic development of the village or town?</b> <i>e.g. the old site of the town railway station; the old garden for the manor house etc.</i>
	The park was created for the community to commemorate Queen Victoria’s Diamond Jubilee in 1897.
8.5	<b>Did any important historic events take place on the site?</b>

8.6	<p><b>Do any historic rituals take place on the site?</b>  <i>e.g. well-dressing; maypole dancing etc.</i></p>
	No
9	<p><b>Evidence to show that the green area “holds a particular local significance, for example because of its recreational value (including as a playing field)”, (if applicable)</b></p>
9.1	<p><b>Is this criterion relevant to this site? ((Yes /No)</b></p>
	Yes
9.2	<p><b>Is the site used for playing sport?</b>  <i>If so what sport? How long has it been used for sports provision? Is this sports provision free or is a club membership required?</i>  <i>Further information – Sport England</i></p>
	<p>Yes:  Queens Park in Caterham on the Hill is the Council’s flagship park and open space. It is home to a large collection of sports associations, sports facilities, pavilions and the largest children’s play area in the District. Queens Park is also used for fetes and fairs and fund raising events and has a state of the art pavilion that hosts a wide collection of community-based events and clubs. Queens Park has 5 other smaller pavilions for sports like bowls and cricket and even croquet. The park is home to 5 full size football pitches, 1 full size rugby pitch, 2 cricket pitches, 1 bowls green, 3 croquet lawns, pitch and put course, 3 tennis courts and 1 multi use games area</p>

	<p style="text-align: center;"><b>FACILITIES at: Queens Park</b></p> <table border="0" style="width: 100%;"> <tr> <td style="width: 50%; border-bottom: 1px solid black;">› Cricket</td> <td style="width: 50%; border-bottom: 1px solid black;">› Croquet</td> </tr> <tr> <td style="border-bottom: 1px solid black;">› Football</td> <td style="border-bottom: 1px solid black;">› Play Area</td> </tr> <tr> <td style="border-bottom: 1px solid black;">› Pavilion</td> <td style="border-bottom: 1px solid black;">› Sports Club Use Site</td> </tr> <tr> <td style="border-bottom: 1px solid black;">› Rugby</td> <td style="border-bottom: 1px solid black;">› Tennis</td> </tr> <tr> <td style="border-bottom: 1px solid black;">› Multi Use Games Area</td> <td style="border-bottom: 1px solid black;">› Bowling Green</td> </tr> </table>	› Cricket	› Croquet	› Football	› Play Area	› Pavilion	› Sports Club Use Site	› Rugby	› Tennis	› Multi Use Games Area	› Bowling Green	
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9.3	<p><b>Are the public able to physically access the site?</b>  <i>Are there any public rights of way across, or adjacent to the site? Has access been allowed on a discretionary basis? Is there public access to the whole site or only part? Is there good disabled access to the site? (A site can still be designated even if there is no public access.)</i></p>											
	<p>The site is fully accessible to the public and is accessed via numerous public rights of way (see map above).</p>											
9.4	<p><b>Is the site used by the local community for informal recreation? If so, since when?</b>  <i>e.g. dog walking; sledging; ball games etc.</i></p>											
	<p>Yes, a range of informal recreation activities, since its creation in 1897.</p>											
10	<p><b>Evidence to show that the green area “holds a particular local significance, for example because of its tranquillity” (if applicable)</b></p>											
10.1	<p><b>Is this criterion relevant to this site? (Yes/ No)</b></p>											
	<p>No</p>											

10.2	<p><b>Do you consider the site to be tranquil?</b>  <i>Are there roads or busy areas close by?</i></p>
10.3	<p><b>Is the site within a recognised tranquil area?</b>  <i>e.g. within the Campaign to Protect Rural England's tranquillity maps <a href="https://www.cpre.org.uk/resources/countryside/tranquil-places/item/1839?qclid=CjwKCAiArJvBRACEiwA-Wiaq7SFysMqTRATbt9ecVBv5mtMkr1MoER67WABlzQZfR1BntWrhDRjtRoCAqwQAvD_BwE">https://www.cpre.org.uk/resources/countryside/tranquil-places/item/1839?qclid=CjwKCAiArJvBRACEiwA-Wiaq7SFysMqTRATbt9ecVBv5mtMkr1MoER67WABlzQZfR1BntWrhDRjtRoCAqwQAvD_BwE</a></i></p>
11	<p><b>Evidence to show that the green area "holds a particular local significance, for example because of the richness of its wildlife"; (if applicable)</b></p>
11.1	<p><b>Is this criterion relevant to this site? (Yes/ No)</b></p>
	<p><b>No</b></p>
11.2	<p><b>Is the site formally designated for its wildlife value?</b>  <i>e.g. as a site of special scientific interest; a key wildlife site etc Further information - Natural England</i></p>
11.3	<p><b>Are any important habitats or species found on the site?</b>  <i>e.g. habitats and species listed in the UK priority habitats and species lists or in Biodiversity Action Plans or protected species or on the red/amber lists of birds of conservation concern. Further information - Natural England; National Biodiversity Network; RSPB.</i></p>
11.4	<p><b>What other wildlife of interest has been found on the site?</b>  <i>Further information - Natural England; National Biodiversity Network. Further information - Natural England</i></p>

11.5	<p><b>Is the site part of a long-term study of wildlife by members of the local community?</b>  <i>e.g. long-term monitoring of breeding birds</i></p>
12	<p><b>Evidence to show that the green area “holds a particular local significance, for any other reason”; (if applicable)</b></p>
12.1	<p><b>Is this criterion relevant to this site? (Yes/ No)</b></p>
12.2	<p><b>What are the other reasons why the site has a particular local significance for the local community?</b></p>
13	<p><b>Landowner consultation and property management</b></p>
13.1	<p>The questions in section 1 seek to establish landownership and whether there is landowner support for LGS designation. The NPPG advises that the qualifying body (in the case of neighbourhood plan making) should contact landowners at an early stage about proposals to designate any part of their land as Local Green Space. (Paragraph: 019 Reference ID: 37-019-20140306, Revision date: 06 03 2014).</p> <p><b>(i) Please confirm when this proposed LGS was first identified and;</b>  <b>(ii) When and how the landowners were notified</b></p>
	<p>(i) The site was identified in 2013/2014 by the Environment and Green Spaces Working Group.</p>
	<p>(ii) An informal consultation on the draft Neighbourhood Plan was undertaken in The owner, TDC, was first notified in 2016 at the first Regulation 14 consultation.</p>
13.2	<p><b>Have property management considerations been discussed between the landowners and Qualifying Body. If so when?</b></p>
	<p>No</p>
13.3	<p><b>Would designation place any restrictions or obligations on landowners? If so, is there a risk that these may be unduly onerous? Where appropriate, have migration measures been considered? Please provide details.</b></p>

	<b>No</b>
13.4	<b>Who will manage the Local Green Space after designation?</b> <i>Please provide details.</i>
	TDC will continue to manage the space.

### Advice Notes:

Not every potential site will meet every criterion, however all potential Local Green Space sites must meet the following criteria in the checklist:

- 2.1 Not have an extant planning permission within which the Local Green Space could not be accommodated;
- 2.2 Not allocated for development in the relevant Neighbourhood Plan, unless it can be shown that the Local Plan housing allocation is not strategic and can be re-located somewhere else in the neighbourhood plan area; or alternatively that the Local Green Space could be incorporated within the site as part of the allocated development;
- 3.2 “local in character”;
- 3.3 Not an “extensive tract of land”;
- 5 in “proximity to the community it serves”; and
- 6 “demonstrably special to the local community”;

All potential LGS sites must meet at least one of the following criteria in the Checklist;

- 7 “particular local significance ... because of its beauty”;
- 8 “particular local significance ... because of its historic significance”;
- 9 “particular local significance ... because of its recreational value”;
- 10 “particular local significance ... because of its tranquillity”;
- 11 “particular local significance ... because of its wildlife”; and
- 12 “particular local significance ... for any other reason”.

The NPPG places emphasis on early consultation with landowners and consideration of property management if land is to be designated as LGS. The questions in 13 seek to establish the extent to which these matters have been considered and whether these might give rise to additional obligations and whether they might place an unacceptable burden on the landowner. If so, would a partnership agreement or other mitigation measures be appropriate?