



**MINUTES OF A MEETING OF THE CR3 FORUM STEERING GROUP
HELD ON WEDNESDAY 30TH AUGUST 2017
1900h, 17 Colburn Ave, CATERHAM CR3 6HW**

Chairman: Geoffrey Duck (GD)

Attendees: Mary Mountain (MM), Edward Howard (EH), George Dennis (GDe),
Cherie Callender (CC), John Cheetham (JC), Chris Windridge (CW)

Apologies: Jenny Gaffney (JG), Julian Palmer (JP), John Orrick (JO)

Visitors: Mike Smith (MS), Richard York (RY), Paul Hooper (PH)

Clerking: Maureen Gibbins (MG)

Prior to the commencement of the formal agenda GD reported he had attended the Local Plan Consultation at the Douglas Brunton Centre and had spoken with the Chief Executive of TDC regarding the progress of the NP.

1. Minutes of last meeting. Matters arising not in this agenda.

The minutes of the meeting held on 10th August were approved and signed by the Chairman of the meeting. There were no matters arising which are not on the agenda.

2. Approve such Site Assessments as may be to hand.

There were no site assessments for approval at this time.

3. Statement of Consultation, add any recent updates.

MG will follow up with attendees at the Chaldon Fete held on 28th August for photos.
MG will also follow up with JC for photos taken at the Whyteleafe Fete.

4. Progress with TDC.

The meeting with TDC scheduled for 31st August was cancelled by TDC. The QUOD report was sent to Sarah Thompson (ST).

MS is in communication with QUOD regarding follow up work and they have prepared a diagram and indicative timetable for the completion of the NP and this had been circulated to the Steering Group.

NP is evolving and needs discussing with TDC. There ensued a general discussion regarding the responses to the NP and Local Plan. CR3 Forum can respond as can the Parish/Village Councils as a body.

Concern was expressed regarding the appendix 8 sites which are not going through Regulation 18. It was agreed the list of sites will be circulated to the Steering Group.

MM/MG

It is hoped that the NP will be included within the Local Plan

Where there are area specific issues such as parking it is legitimate to review and address in a local specific way and, if thought relevant, write a separate policy such as for parking.

5. Preparations for the Examination of the Draft Neighbourhood Plan by IPe of Bath.

MM stated that he is not happy going forward with the NP without professional help and this was agreed by all. It was considered that paid advice was essential.

Policies have dropped from 66 to 48 and some are merging.

Delivery and monitoring Statement

Statement of Consultation to be completed. Comments from 2016 through 2017 to be published in a précis format. **MM/MG**

Sustainability Appraisal to be reviewed **GD/MM**

GD will text search for issues and cross checking

Housing section is being redrafted by MM to take into account the emerging Local Plan. One completed this will be circulated to the Steering Group for comment by 5th September.

Once the document has been returned by Bath it will have been tested and reviewed.

6. Budget – identify required work and timescale.

It was agreed that the CR3 Forum will finance the attendance of CW at the Locality Conference.

GD will speak to Bath re DCLG funding.

7. AOB.

It was agreed there needs to be a handover process engaging entire Parish Council.

8. Time date place next meeting

11th September – 15.30 – Salmons, Salmons Lane, Whyteleafe

18th September – 19:00 - 17 Colburn Avenue, Caterham CR3 6HW

2nd October - 18:30 - 17 Colburn Avenue, Caterham CR3 6HW