



**MINUTES OF A MEETING OF THE CR3 FORUM STEERING GROUP
HELD ON WEDNESDAY 28TH FEBRUARY 2018
1900h, AT 17 COLBURN AVENUE, CATERHAM**

Chairman: Geoff Duck (GD)

Attendees: John Orrick (JO), George Dennis (GDe), Jenny Gaffney (JG),
John Cheetham (JC), Cherie Callender (CC)

Apologies: Mary Mountain (MM), Edward Howard (EH), Julian Palmer (JP),
Chris Windridge (CW), Mike Smith (MS), Richard York (RY)

Visitors: Paul Hooper (PH)

Clerking: Maureen Gibbins (MG)

1. Minutes of last meeting. Matters arising not in this agenda.

The minutes of the meeting held on 12th February were approved and signed by the chairman of the meeting. There were no matters arising that are not in the agenda.

2. Approve such Site Assessments as may be to hand.

There were no new site assessments to consider. The site assessment for Church Walk has been uploaded to the website by PH.

3. Field Trip: Addlestone – outcome of visit of 28th.

CC confirmed she had attended the trip to Addlestone and although very interesting none of the attendees were impressed with the appearance of the development. There is a meeting of the Caterham Town Centre Working Group at 7pm in Soper Hall on Thursday 1st March. All are encouraged to attend to view the Masterplan and link with Church Walk. **CC** will forward the photos to **MG** for onward circulation to the Steering Group. General discussion ensued regarding the demarcation of the Masterplan and whether Church Walk is included in the plan.

4. Progress with Reg16 Submission.

GD confirmed the meeting at TDC on Tuesday 6th March at 11am. All documents were submitted to Emma at TDC two weeks ago. Discussion ensued regarding LGS and GDe highlighted that if TDC reconfirmed the critical sites which qualify under the NPPF the NP could back off on bigger areas.

There are 99 LGS. GD has confirmed that 2000 dwellings could be identified within the NP area without touching any green spaces.

Green belt discussion continued and GD was pleased that all attendees were clear on their thinking regarding LGS.

GDe reported that TDC are way behind with the Local Plan and addressing flooding issues.

5. Budget.

GD confirmed the budget is performing as expected.

6. Website engineering. CCWNP.org.uk as proposed domain.

It was confirmed that moving forwards the domain address will be ccwnp.org.uk. **PH** will register the domain name and start getting as single structure and one hosting so under one control. **PH** will replicate CR3forum into ccwnp.org.uk. There will be a link from one site to the other in time.

PH raised the issue of the logo and it was agreed all will look at other sites and suggest a new logo. It was further agreed that EP needs to be included and the definition for what is wanted from the logo. **All**

7. PR, Emma P.

GD confirmed he has been in touch with Emma Pyott (EP). GD will be in touch with EP following the meeting on March 6th with TDC to process the formal submission and to start re-engaging with the public again.

Delivery and Monitoring is part of PR programme.

8. Design Guidance progress.

David Carlisle (DC) informed GD that Ben Castell (BC) has been away which is the reason for lack of communication. **GDe** will follow up and arrange a meet up with GD, DC and BC for next week.

9. Delivery and Monitoring.

Rules are that the main body winds down, CR3 Forum name is dropped and new group continues.

Delivering and monitoring - looking at going forwards' make sure NP finished to referendum .

Need to know what does it take to get to Delivering and Monitoring to work.

Who should be in the team? For continuity and existing member and some new team members.

It is now possible to include NP recommendations in planning application responses. CIL data can be obtained and utilized.

10. AOB.

GD showed a piece of data sourcing kit. It can be used to monitor air quality; water quality; light level; noise level and traffic levels.

It was agreed that it may be possible to get school children to undertake a project using the equipment.

11. Time date place next meeting

Monday 19th March – 19:00, 17 Colburn Avenue

Wednesday 18th April – 19:00, 17 Colburn Avenue

AGM – to be confirmed