



**MINUTES OF A MEETING OF THE CR3 FORUM STEERING GROUP HELD ON
MONDAY 25TH JULY 2016 AT 19:00 IN THE UPSTAIRS MEETING ROOM
AT SOPER HALL, CATERHAM**

Attendees: Bob Milton (BM), Geoff Duck (GD), Ted Howard (EH), Jenny Gaffney (JG),
Cherie Callender (CC), George Dennis (GDe), Chris Windridge (CW)

Apologies: Mary Mountain (MM)

Visitors: Mike Smith (MS)

Clerking: Maureen Gibbins (MG)

1. Minutes last meeting; matters arising.

The minutes of the meeting held on 1st July were signed by the Chairman.

JG enquired regarding the issue with De Stafford school raised at the last meeting; CW explained his attendance and discussion with the headmaster. Discussion ensued regarding the possible development and reason for development of site. School requires funding for development - key worker housing is needed. Current site is brownfield and in the greenbelt.

Action: CW/EH to meeting with headmaster to discuss 6th form college

Following additional discussion and concerns, BM confirmed that Chaldon Village Council are completely supportive of the plan and fully engaged.

2. Preparations for Edition 2. AECOM edits, consultation comments, other new information.

GD received a word document, from David Carlisle (DC), of the of the Pre Submission document with comments from AECOM and TDC. It was agreed GD will put on the website for access by Steering Group members only – this document is strictly confidential. All Steering Group members to review the document and comments and sort comments into what is accepted and what is not. This document is being produced as the technically correct document.

Action: All

GDe requested that an independent professional review the public comments. MG has a few more comments to upload prior to full circulation

Action: MG.

GD is proposing that DC comes and works on couple of sessions - green space for planning policy guidelines and also how the responses are to be dealt with

Action : GD following up

After discussion it was agreed that the Steering Group and a workgroup member from each group will have a brainstorming session to review the comments as the view is

that most comments have actually already been addressed in the pre submission document.

Initially steering group review then points and the. Refer to the groups relevant. Edition 2 of the document will address issues raised which are not dealt with in the pre submission document.

Following discussion regarding housing numbers, developments, reason for houses and infrastructure improvement it was agreed a separate meeting to discuss the issues raised will be held. It is vital that a set of sites is available to ensure growth is at an acceptable level.

3. Site Assessments. Plotting delivery. Local Green Space.

GD confirmed that Paul Hooper has agreed to take on and maintain the mapping. MS completed the site assessments on the land at rear of 58 Chaldon Common Road and Paddock Barn Farm. Both site assessments were approved by the Steering Group. It was agreed the site assessment for land at rear of 58 Chaldon Common Road would be sent to the agent.

Action: MS

GD reported that Riki Therival has responded to the Local Plan review and will do the review for the Steering Group; the fee will be approximately £2k.

For the 2nd consultation of the plan, changes and updates will be undertaken as addendums to eliminate the need for residents to reread the entire document.

MS commented that 165 dwellings have been built and/or approved since the plan was dated and these are included in the plan data.

4. PR.

GD confirmed a press release will be issued following the session with DC. MG confirmed a shop will be available in Church Walk when required. Public comments will be made available when completed.

Action: MG

GD referred to a case law document which he will circulate to all present.

Action: GD

PR must be compliant and thorough.

BM confirmed that there will be a Neighbourhood Plan stand at the Chaldon Village fete on Saturday 29th August running from 1230 until 1800. Documents and posters will be prepared in advance.

5. Budget.

The budget is running to plan

6. AOB.

CW reported that to date 200 Neighbourhood Plans have been approved and no plan has been turned down at referendum and there is an average turnout of 80% at referendum stage.

MG to update the statement of consultation

Action: MG

7. Time date place of next meetings.

22nd August 7:30 pm at Soper Hall, upstairs meeting room

7th September 2:30pm - policies reviewed. TDC

19th September 7:00 at Soper Hall, upstairs meeting room