



**MINUTES OF A MEETING OF THE CR3 FORUM STEERING GROUP
HELD ON WEDNESDAY 22nd Nov 2017
1900h, 17 COLBURN AVENUE, CATERHAM**

Chairman: Geoff Duck (GD)

Attendees: Edward Howard (EH), John Cheetham (JC), Jenny Gaffney (JG),
George Dennis (GDe), Cherie Callender (CC)

Apologies: Mary Mountain (MM), Mike Smith (MS), Julian Palmer (JP)

Visitors: Richard York (RY)

Clerking: Maureen Gibbins (MG)

1. Minutes of last meeting. Matters arising not in this agenda.

The minutes of the meeting held on 6th November were approved and signed by the chairman of the meeting. There were no matters arising that are not in the agenda.

2. Approve such Site Assessments as may be to hand.

There were no site assessments for approval at this time

3. Statement of Consultation, add any recent updates.

MG has a couple of updates to incorporate.

4. Progress with TDC and Quod towards Reg 16 consultation.

The NP needs cross checking with the Masterplan however it is crucial that the NP document is submitted to TDC. MS is feeding views back to QUOD; this will be reviewed then submitted to TDC for Reg 16.

There was general discussion pertaining to LGS which it was agreed is NPPF compliant..

5. Approve changes to Draft NP.

GD reviewed the document and confirmed that the reference to the document should be Caterham, Chaldon and Whyteleafe NP rather than CR3 NP.

As sections are finished they will be dropped into the document for submission. **MG** to submit the word documents to PH.

It was agreed a clear map button needs to be on the website. **GDe** to review with GD and PH.

Once TDC has the document they publicise it and catalogue comments prior to the submission to the inspector. Referendum will be Summer/Autumn of 2018.
PR is important once the document has gone to TDC

6. Budget. Design Guidance, Website engineering.

GD confirmed that no more money is required apart from what has already been requested.

7. Delivery and Monitoring Statement.

Parishes will have quarterly meetings to compile data.

It was agreed Delivery is a project plan and Aspirations are delivered through a project.

The Delivery and Monitoring will be reviewed following submission for Reg 16.

8. AOB. – Observations from Locality.

GDe raised the mechanism for pushing forward green infrastructure work through a consultant. **GD** will follow this up. Chaldon discussion ensued regarding the education setup in the area.

There followed a brief discussion pertaining to the Education setup in the areas.

9. Time date place next meeting

Monday 4th December – 6pm at 17 Colburn Avenue

Thursday 4th January 2018 - 7pm at 17 Colburn Avenue