



**MINUTES OF A MEETING OF THE CR3 FORUM STEERING GROUP
HELD ON MONDAY 12th February 2018
1900h, 17 Colburn Ave, CATERHAM**

Chairman: Geoff Duck (GD)

Attendees: Julian Palmer (JP), Chris Windridge (CW), Edward Howard (EH),
George Dennis (GDe), Jenny Gaffney (JG), Cherie Callender (CC)

Apologies: Mary Mountain (MM), Paul Hooper (PH), Richard York (RY),
John Cheetham (JC), John Orrick (JO)

Visitors: Mike Smith (MS)

Clerking: Maureen Gibbins (MG)

1. Minutes of last meeting. Matters arising not in this agenda.

The minutes of the meeting held on 4th January were approved and signed by the chairman of the meeting. There were no matters arising that are not in the agenda.

2. Approve such Site Assessments as may be to hand - Church Walk.

The site assessment for Church Walk was discussed and a few minor changes suggested. **MS** will update and circulate to all prior to it being published on the CR3 Forum website.

MG to ascertain if a site assessment was undertaken on the post office. All are keen for the façade to be retained.

3. Field Trip: Addlestone – client of Nexus Planning; of relevance due to parallels arising in the Masterplan.

GD reported he had had a discussion with John Howarth (JH), Company Secretary for the Caterham Community Partnership who suggested it would be beneficial for members of the Steering Group to visit Addlestone. CW, CC and JH will visit the area to compare the similarities with Caterham.

The Masterplan is not including Church Walk. There followed a general discussion regarding parking and issues relating to this in Church Walk and the Masterplan.

Physical and Green Infrastructure is in critical plan for the future.

A meeting is being organised with the Ropemakers regarding the proposed Church Walk development. **MG** will confirm the date ASAP.

4. Progress with Reg16 Submission.

All documents to TDC. Landmark building - Policies need to determine the height of buildings to ensure views and design and retained. Architectural variety is about design.

5. Parking policy ratified as in GSHD.

Parking policy is referenced in GSHD, Transport and Business. The Steering Group will await comments from TDC and/or the Inspector.

Green Space final section must remove the reference to 'undeveloped green space'. Clarification needed on what the green space impact is on surrounding areas.

6. Housing Report ratified.

It was confirmed reference to CR3 NP must be replaced with Caterham, Chaldon and Whyteleafe NP. 5 Parishes has been mentioned and this must be corrected to 4.

7. Budget. Website engineering. PR. Design Guidance.

CW has extracted all funds available from DCLG and thanks were expressed to CW for all his effort. Funds have been obtained for the website and funds obtained from the Parish Councils for any additional works. There needs to be a print plan for the referendum. Reg 16 TDC do the promotion although the Steering Group consider a shop open day would be beneficial. GD reported there will be a new NP regime in from April.

8. Delivery and Monitoring.

GD confirmed the statement has been drafted and Sarah Thompson (ST) at TDC was content with it. Sustainability Report has data to pull forward. House prices have increased 5 fold and land price 15 fold since 1955 earnings adjusted over the years.

9. AOB.

Revision date for NPPF not known

Monies are available for rest of programme.

PR – GD confirmed it may be necessary to identify a new PR person

10. Time date place next meetings

28th February, 1900hrs, 17 Colburn Avenue

19 March, 1900, 17 Colburn Avenue