



**MINUTES OF A MEETING OF THE CR3 FORUM STEERING GROUP  
HELD ON MONDAY 6<sup>th</sup> Nov 2017  
1900h, AT 17 COLBURN AVENUE, CATERHAM**

**Chairman:** Geoff Duck (GD)

**Attendees:** Mary Mountain (MM), John Orrick (JO), Edward Howard (EH)

**Apologies:** Jenny Gaffney (JG), George Dennis (GDe), Chris Windridge (CW),  
John Cheetham (JC), Cherie Callender (CC), Julian Palmer (JP)

**Visitors:** Mike Smith (MS), Richard York (RY)

**Clerking:** Maureen Gibbins (MG)

**1. Minutes of last meeting. Matters arising not in this agenda.**

The minutes of the meeting held on 16<sup>th</sup> October were approved and signed by the Chairman of the meeting. There were no matters arising that are not on the agenda.

**2. Approve such Site Assessments as may be to hand.**

There were no site assessments for approval at this time.

**3. Statement of Consultation, add any recent updates.**

**MG** will submit updates pertaining to TDC and additional meetings held to MS.

**4. Progress with TDC and Quod. Reg 16 consultation. Green and Blue Corridors. Project Plan, dates.**

The documents which were sent to Bath will be submitted to TDC for Regulation 16 and QUOD will submit the documents. Once TDC have reviewed the Plan it will be sent to the Examiner and this stage, GD has been advised, could take 2 to 4 months.

**CW** to chase up funding for the Design Statements. **GD** will liaise with CW. The Design Statement may have impact on some of the policies.

Joby Thomas at TDC has provided maps. **MG** to check OS license situation.

**GD** to meet with QUOD to ensure all is ok and that the Steering Group is on the right track. It was agreed that Justifications will be in the appendix and appropriate reference to this will be included in the NP.

Responses are required from GDe and CW.

GD circulated an email from QUOD which contained a link to the amendments/changes recommended. **All** are to review the link.

**GD** will tidy up the green corridors and maps. **RY** will incorporate the new Atkins map relating to flooding in Caterham on the Hill and Chaldon. A similar map is required for Caterham Valley and Whyteleafe areas.

**GD** to provide MS with the response from Bath relating to the Local Green Space List.

**GDe** was reviewing the green spaces and this needs completing.

**5. Approve changes to Draft NP.**

**6. Budget. Design Guidance, Website engineering.**

**7. Delivery and Monitoring Statement.**

Parish Clerks will obtain housing data from TDC and pass it through to PH for presenting on the website.

**JO** is arranging a meeting with Parish Chairmen to discuss going forwards individually and collectively.

**GD** will draft a Delivery and Monitoring Statement.

Parish Councils to review planning applications in respect of comments submitted by Parish and the decisions made by TDC.

**8. AOB.**

**9. Time date place next meeting**

Wednesday 22<sup>nd</sup> November – 7pm, 17 Colburn Avenue

Monday 4 December - 6pm, 17 Colburn Avenue