



MINUTES OF A MEETING OF THE CR3 FORUM STEERING GROUP

Held on Wednesday 5th July 2017

1900h until 2100h in the Upstairs Meeting Room at Soper Hall, CATERHAM

Chairman: Geoff Duck (GD)

Attendees: John Cheetham (JC), George Dennis (GDe), Cherie Callender (CC), Edward Howard (EH), Mary Mountain (MM), Chris Windridge (CW), Julian Palmer (JP), John Orrick (JO), Jenny Gaffney (JG)

Apologies: Emma Pyott (EP)

Visitors: Mike Smith (MS), Paul Hooper (PH)

Clerking: Maureen Gibbins (MG)

1. Minutes to sign; matters arising from last meeting.

Following confirmation that CW should be recorded as an apology for the meeting held on 21st June the minutes of the meeting were agreed and signed by the Chairman of the meeting. There was no matters arising.

2. Approve such Site Assessments as may be to hand.

There were no sites to approve.

It was reported that Woldingham Parish Council are not happy with the Neighbourhood Plan Group being entitled CR3 Forum as parts of Woldingham are also in CR3 but not included in the Neighbourhood Plan area.

The Caterham Chaldon and Whyteleafe NP is probably going to be the final description, dropping CR3 altogether, once made. The merit being that the 3 places are listed purely alphabetically. In the meantime the CR3Forum continues as constituted.

3. TDC and progress. Chairman of Planning Policy

GD confirmed a meeting has been scheduled with TDC at 10am on Wednesday 19th July. The following members of the Steering Group will attend the meeting: GD; MS; CC; EH; JO; MM; CW; GDe. MG will attend to take notes. **GD** to request if Bob Milton can also attend.

There followed considerable discussion regarding the purpose of the meeting and what it is expected to achieve. It was agreed an agenda needs to be set and TDC need to respond to concerns relating to the comments made in their draft response to the

Regulation 14 consultation. The general view is that officers at TDC have not read the draft report and the group needs to understand why there are no references to responses provided and why the general view of TDC has changed so dramatically.

It was agreed that it would be preferable prior to the meeting with TDC if advice and a view could be obtained from an independent expert and a RICS.

The Steering Group further agreed that it would be beneficial to seek advice from another area which has undertaken a complex plan viz including more than two parish/village councils. **CW** will request a list from Locality for the Steering Group to follow up.

MS has spoken to a contact he has at QUAD for advice and GD has spoken with Lindsay Frost for advice. More information is awaited together with costings for work to be undertaken.

The key to making progress is a strong framework to ensure that policies are supported by strong local evidence; the plan fits with the Local Plan or, if not, with the NPPF. The Steering Group, TDC and Examiner will go through and agree on policies to go through in the Plan. The Examiner is coming through and being funded by Locality.

GD will try and finalise a consultant within the next few days.

4. Local Green Space Register and Green Infrastructure progress.

MS raised the issue developer want to develop CAT22 site. Comment was also made that there is more LGS on the website than site assessments. LGS sites need to have assessments completed to warrant why they need to be kept as LGS.

5. Remaining activities for Consultation. Outline review of Comments received to date.

GD mentioned that approximately 20 comments have been received to date and none appear to be negative or contraversial.

GD to ask EP to push on social media. **JG** confirmed she would repost on Caterham Life facebook page.

6. Budget.

Funding is going to be required for PR/ website/ consultant. **GD** will explain to Parish and Village councils once costs are known.

7. Future work beyond production of NP. Liaison with the Parish Councils.

There was brief discussion following the seminar on CIL run by TDC. It is crucial that all the Parish/Village councils involved in the CR3 Forum NP benefit from the 25% CIL money. There is encouraging liaison between the Local Committee and SCC.

8. AOB.

CW reported he had a conversation with Piers Mason (PM) and that the design statement will be used as a supplementary planning document.

Question time had approximately 75 attendees. A member in the audience was from Coulsdon and is concerned about the proposed village development on a site in Chaldon. CW has invited the resident to attend a NP meeting.

A suggestion has been made by another resident for access to be made though the old Costa Coffee site to encourage residents to Church Walk shopping centre from St John's.

CW is in contact with Locality and there is £15k of available funding however it has to be spent by December 2017. It was suggested it could be used for the RICS and site character assessment. **CW** will start another funding application.

Mrs Trowbridge access through old Costa to St. John's
Locality have an annual conference which is worth attending. The next one is being held in Manchester in November 2017.

JG reported that in the region of 190 visitors attended the NP shop openings dates. Flyers for Whyteleafe are to be given to JC for the Whyteleafe Fete. It was agreed it would be beneficial for the final flyers to be handed out at the local railway stations. CW requested that photos be taken for use in the next newsletter. **CW** will send an email out to the existing list and all the new contacts to remind them of the imminent end of the consultation.

MS has revised the Statement of Consultation however the current events are still to be listed. MS requested the Business response from CW as that is the only one missing.

It was confirmed that the Scoping Report went out for consultation.

GD confirmed that the shop exercise was very successful and thanks were expressed to JG for leading on the event and coordinating the rotas.

MG confirmed that she had emailed the manager of Church Walk to thank her and the staff for the support and assistance.

9. Time date place next meetings.

26th July 19:30 in the upstairs meeting room, Soper Hall

10th August 18:30 in Conference room, Soper Hall

30th August 19:00 in the upstairs meeting room, Soper Hall