



**MINUTES OF A MEETING OF THE CR3 FORUM STEERING GROUP
HELD ON MONDAY 4TH DECEMBER 2017
1800h, 17 COLBURN AVENUE, CATERHAM**

Chairman: Geoff Duck (GD)

Attendees: John Cheetham (JC), Chris Windridge (CW), John Orrick (JO), George Dennis (GD), Jenny Gaffney (JG), Mary Mountain (MM), Cherie Callender (CC)

Apologies: Richard York (RY), Edward Howard (EH)

Visitors: Mike Smith (MS)

Clerking: Maureen Gibbins (MG)

1. Minutes of last meeting. Matters arising not in this agenda.

The minutes of the meeting held on 22nd November were approved and signed by the chairman of the meeting. There were no matters arising that are not in the agenda.

2. Approve such Site Assessments as may be to hand.

There were no site assessments for approval at this time

3. Statement of Consultation, add any recent updates.

MG continues to update of Statement of Consultation with **MS**

4. Progress with Reg16 Submission NP.

GD confirmed that documents require checking against the Sustainability report. Basic Conditions Statement need cross referencing with Habitats Statement and LGS. The comments received from Bath and QUOD and the list of sites needs to fit with the Local Evolving Plan.

GD and MS are meeting with Sarah Thompson (ST) at TDC on 6th December to review the housing policies. - ST to check housing plans and LGS. Tandridge up from 450 to 650 as stipulated by government.. Garden village will not cover increased numbers from government.

All policies must reflect local content.

GDe will draft a parking policy.

Plan will be reviewed in 5 years time as part of monitoring. Identify topics which need monitoring

General discussion ensued regarding housing supply, green belt, government statements increasing density in areas.

Town centre Masterplan increasing density in church walk. It was agreed the CR3 must respond to the Masterplan consultation. All four areas of the Neighbourhood plan to also respond individually. There is conflict between the Neighbourhood Plan and the Masterplan.

Sustainable building without parking as there is public transport however that is not sufficient. Sensitive to areas and residents.

National planning framework being reviewed.

Continuation work starts as Reg 16 starts, parishes dealing day to day a del and monitoring from commencement of Reg 16. Policies will be beyond grasp as with TDC and inspector.

Request info from Minnie at TDC - **MG**. Targets not being met.

5. Budget. Design Guidance, Website engineering.

18 Dec design guidance - technical support - green space/ green infrastructure.

GDe/GD

Re engineering on website - out of door by end of March.

GDe to email PH for map button

6. Delivery and Monitoring Statement.

GD is drafting the Monitoring document prior to the meeting at TDC on 6th December.

Monitoring from TDC - gd drafting prior to meeting on 6th Dec. Push TDC for data.

The Monitoring and Delivery Statement will look in more detail at policies and data for use locally. It was understood that data will come from differing sources.

Parishes need to get together and decide what is required and check how and what TDC is monitoring.

Data which needs monitoring is LGS, sustainability drainage, development in flood key areas; Brownfield sites, employment, schools, GP's. Are aspirations occurring?

Data will be sent to Paul Hooper for publishing on website.

7. AOB.

Master plan - time table for development of dwellings in church walk

CW - local business data and will circulate to group. Tracks different industries and can be by parish.

8. Time date place next meeting

Thursday 4th January 2018 – 7pm, 17 Colburn Avenue - discussion to master plan

Monday 22nd January 2018 - 7pm, 17 Colburn Avenue