



**MINUTES OF A MEETING OF THE CR3 FORUM STEERING GROUP
HELD ON Friday 1st July 2016 AT 18:30 IN THE UPSTAIRS MEETING ROOM
AT SOPER HALL, CATERHAM**

Attendees: George Dennis (GDe), Bob Milton (BM), Ted Howard (EH),
Chris Windridge (CW), Geoff Duck (GD), Sarah Burningham (SB),
Mary Mountain (MM)

Apologies: Jenny Gaffney, David Lee

Visitors: Alun Jones (AJ), Mike Smith (MS)

Clerking: Maureen Gibbins (MG)

1. Minutes last meeting; matters arising.

The minutes were signed by the Chairman. There were no matters arising which are not listed on the agenda.

2. Comments from Consultation. Response from AECOM.

GD reported that Rikki Terival (RT) has advised that the Scoping Report and Sustainability require updating. Data has to be brought up-to-date. The Steering group has to agree internally as to their response to the TDC comments. GD will feed back to David Carlisle (DC) and discuss the comments from RT

Action: GD

GD has received an email from DC who is working through the TDC comments which are not in the public domain. DC does not agree with all the comments and will feed back to the Steering Group the issues raised which will need to be agreed with the working groups.

Action: GD/DC

The Planning Policy Committee of TDC has met. Sarah Thompson (ST) proposed that the next consultation for both the Local Plan and Neighbourhood Plan should run at the same time. After discussion it was agreed that the two plans need to remain separate to ensure that public understand what each is covering. It was further agreed that once the revisions have been including following consideration of the comments then edition 2 can go out for consultation to the public and TDC prior to submission to the inspector.

The report from DC will be circulated to the Steering Group. TDC comments will be incorporated with the consultation comments.

Action: GD/MG

TDC are reviewing the HELAA sites. Greenbelt assessment will also be undertaken by TDC.

The Steering Group agreed it would be beneficial to have a meeting with DC to discuss and resolve any issues.

Action: tbc

It is encouraging that the Neighbourhood Plan is being referred to at large. A lot of information is available and being posted on the website. The task of keeping everything up to date is an issue and needs to be resolved. GD asked whether it is appropriate for the Parish Councils to keep the information up-to-date. There are some Flood Action Groups and all need to liaise and monitor issues. There is an Atkins Report for Caterham on the Hill which has just been revealed. It was agreed that Caterham Valley should identify a similar report.

3. Housing Numbers. Site Assessments. Plotting delivery.

Housing is an issue which is referred to a lot in the consultation comments. General discussion ensued regarding new policies and regulations.

4. Next Consultation, referred to as Edition 2 and timing of Local Plan consultation.

There was a brief discussion of the effect on the Neighbourhood Plan following the recent referendum.

The end of August 2016 was considered acceptable for the second consultation and it was agreed DC should, in consultation with the Steering Group, set the timetable. Discussion of effect of recent referendum.

5. PR.

It was agreed the shop front presence is required when the next consultation goes live.

Action: MG to speak to shopping centre manager

6. Dealing with Developers.

BM and CW met with Berkley Homes (Roffes Lane) and managed to get the Neighbourhood Plan view across and heard from the developers how they work around the problems. Green belt boundaries are critical. All developers must be in contact with the Neighbourhood Plan.

Another important area is Longsdon Way.

7. Budget.

It was agreed there is capacity for more work to be paid for and professional support must be sought and financed if needed.

8. AOB.

Following considering of some of the comments during the consultation it appears the neighbourhood plan is on the right track.

CW reported he attended a Rotary meeting and it may be possible to apply for a Neighbourhood Development Order for the fire damaged offices mess at Kenley Aerodrome.

Action: CW

CW is liaising with the Headmaster at De Stafford. It was agreed Caterham School must be targeted also

CW & GDe are attending a session on green space the Green Doughnut

It was agreed a limited number of individuals are now working in the groups and this will be reassessed in due course.

9. Time date place next meeting and the one after that and after that too.

25 July 7:00 – upstairs meeting room at Soper Hall

22 August 7:30 – upstairs meeting room at Soper Hall