

AD HOC MEETING OF CCWNP PLAN IMPLEMENTATION SUB GROUP

9th JANUARY 2019

Attendees: Chris Windridge (CW)
Jeremy Webster (JW)
Alison Eardley (AE)
George Dennis (GD)
Nick Chisholm-Batten (Aecom)

The purpose of the meeting was to brief Nick from Aecom so he can prepare the SEA on the Neighbourhood Plan and also to catch up with where we were on the progress towards the final draft of the CCWNP.

1. SEA

- 1.1 Nick required the original scoping document.
Action: AE has sent the Link for this to Nick
- 1.2 The regulation 16 consultation that will be led by TDC will include the SEA consultation. There shouldn't be any problem with running these in parallel.
- 1.3 Nick described the outline contents of the SEA:
 - A. Intro
 - B. Scoping report, evidence, consultation
 - C. Reasonable Alternatives
 - D. Assessment of plan
 - E. Next steps and monitoring and delivery
- 1.4 Nick emphasised, re the Reasonable Alternatives section, that since we are not allocating we can use TDC's reasonable alternatives from the Local Plan and to cater for any outstanding alternatives in the event of the TDC plan not getting through etc, outstanding allocations would be based on brownfield rather than greenfield sites.
- 1.5 Monitoring and Delivery:

This section will highlight any risks and propose indicators for measuring. There was some discussion re the most effective role of parish councils. TDC will be providing stats re housing completions, type of housing, e.g.: affordable etc, planning backlog and density that Parishes could use to judge actual planning recommendations against NP and spotlight any issues. Economic metrics e.g. number of businesses, empty shops, employment mix, can also be measured to keep track of employment space Environmental issues, e.g. water table, surface water, suds, air quality, views could also be monitored.

CIL projects could also be managed by parishes if not carried out by statutory bodies and there is a demonstrable need, e.g. bore holes, air quality etc.

Nick said he would be suggesting a small number of monitoring metrics in his SEA.

2. Timescale for CCWNP completion

- 2.1 AE said she would complete a final draft by 18/1. This would allow her to incorporate suggestions from Derek Stebbing's examiner colleagues and further ensure NPPF2 compliance.
- 2.2 Consideration would also need to be given to the Masterplan and implicit allocations (approx 425).
- 2.3 AECOM SEA work: Nick will begin work on background evidence, using the old SEA and scoping report. He will check Tandridge documents re evidence base reports, link and guidance re SA and Habitats. Nick will complete the SEA work by 30/1.
- 2.4 Chris W to draft letter for JW to send to Natural England and SEA consultees re the CCWNP having no need for Sustainability and HR Assessments.
- 2.5 Other outstanding matters:

Green Spaces: GD will complete.

Bus Routes- DC has sent these to AE. AE to check

Consultation documents – PK completing and will discuss with Alison

Tech support: GD will provide a paper for the Appendices.

- 2.6 Approaching TDC:

Meeting felt that we would involve TDC only when we are clear we have the final draft of a plan and complete supporting documentation ready.

Cllr Chris Botten has offered to be involved in any handover of materials to Tandridge, to emphasise local political support of the Neighbourhood Plan and the efforts invested by local people, related experts and bodies. Any meeting with TDC officials also to include Cllr's Geoff Duck and George Dennis, plus Hill Parish chair (JW), DS and AE and others as may be determined.

3 Next meeting

Steering Group to have telephone conference type call with DS and AE at 9.30 on 22nd January at 42 Manor Avenue if possible to review progress.

Thanks Nick, Alison, Jeremy, George & Annette for the productive meeting yesterday.

Dorinda Cooper (DC)

Peter Kelly (PK)

Derek Stebbing (DS)